

West Ilsley Parish Council

FULL COUNCIL MEETING

Minutes of the Full Council meeting held in West Ilsley Village Hall on Tuesday 20th February 2024.
Commencing at 7:30 pm.

Members Present: Councillor Alan Muir (AMM) – Deputy Chair
Councillor Alan Bloor (APB)
Councillor Clive Hooker (CH) (from 7:56 pm)
Councillor Tim Pearey (TP)

Members Absent: Councillor Graham Woods (GW) – Chair
Councillor Katy Morris (KM)

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: 0 Members of the Public

Minutes

23/101 To receive, and consider for acceptance, apologies for absence from Members of the Council

Resolved: To accept apologies from Councillors Clive Hooker (who arrived at 7:56 pm), Katy Morris and Graham Woods.

23/102 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any Requests for Dispensation from Members declaring a Disclosable Pecuniary Interest

There were no declarations of interest or requests for dispensation.

**23/103 To receive:
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared an Other Registerable Interest or Non-Registerable Interest**

There were no questions, comments or representations.

23/104 To approve the minutes of the Parish Council Meeting held on 18th December 2023

Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chair signed the minutes.

23/105 To discuss any matters arising from the Minutes of the previous meeting
There were no matters arising.

23/106 To receive a report from the District Councillor
The District Councillor sent apologies.

23/107 To consider the following planning applications and to receive an update on planning application responses and decisions
There were no new planning applications.

West Ilsley Parish Council has responded to the following planning applications using delegated powers since the previous meeting:

- 23/02921/LBC 5 West Ilsley House, Main Street, West Ilsley, RG20 7AA - Replacement of 1980's softwood timber sash and casement windows and external doors with new bespoke timber double glazed windows and doors to match existing style and appearance. No objections.

West Berkshire District Council has confirmed the following decisions since the previous meeting:

- 23/02589/FUL Land West Of Cold Harbour Cottages and South Of Road Part Of, Rowles Farm, West Ilsley - Retrospective: Installation of 4 no. fertiliser tanks and containment bund. Withdrawn.

23/108 Finance:

To consider approving the payments listed on the Finance Report

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

To note the most recent bank reconciliation

The bank reconciliation to 31st January 2024 was noted as shown in the Finance Report in Appendix 1.

To receive any reports from the Internal Controller

The Internal Controller has reviewed the accounts to the end of January 2024.

To receive the most recent Quarterly Budget Report

The quarterly budget report to the end of December 2023 was reviewed.

23/109 To receive an update on the Village Hall

A written update was provided. The new windows have now been installed.

23/110 To ratify expenditure of £75 on the WIRSA constitution and to receive an update

Resolved: To ratify the expenditure of £75 on the WIRSA constitution.

GW is to circulate an update.

Action: GW

23/111 To ratify the purchase of sand and sandbags

Resolved: To ratify the purchase of sand and sandbags for a total of £396.50 (including VAT).

23/112 To discuss the creation of an emergency plan

This was deferred to the next agenda.

23/113 To receive an update on speeding

There was no update.

Councillor Clive Hooker arrived at 7:56 pm.

23/114 To receive an update on the closure of the West Ilsley Parish Council Trust

The account has been closed, with the final balance of £1,031.47 being paid to the Village Hall Committee which has ringfenced the money for WIRSA.

The Clerk will now contact the Charity Commission to close the trust.

Action: Clerk

23/115 To discuss matters for future consideration or for information

Groundwater levels are currently 3.4m below ground level. Due to the Thames backing up, the Pang cannot discharge the full amount so there are flood warnings higher in the valley.

The Clerk was requested to contact MP Laura Farris to ask her to hold a surgery in West Ilsley with regards to the issues with the sewers.

Action: Clerk

The Clerk was requested to contact Thames Water for a report on the state of the sewers in West Ilsley.

Action: Clerk

There being no further business, the meeting was closed at 8:20 pm.

Dates of forthcoming meetings:

Full Council: Tuesday 14th May (Annual Meeting of the Parish Council and the Annual Parish Meeting)

Signed: _____

Dated: _____

Appendix 1: Finance Report

Status at last bank reconciliation 31st January 2024

| Account | Amount |
|----------------|-------------------|
| Lloyds Current | £7,468.51 |
| Lloyds Savings | £31,363.92 |
| Total | £38,832.43 |

| Income | Amount |
|--------------|---------------|
| Interest | £68.03 |
| Total | £68.03 |

Payments to be approved

| Payment Date | Payee | Payment Detail | Amount |
|--------------|----------------|-----------------------------|------------------|
| 09-Jan-24 | Amazon | Batteries | £2.69 |
| 10-Jan-24 | Jewson | Sand (flood mitigation) | £94.94 |
| 10-Jan-24 | Jewson | Sandbags (flood mitigation) | £213.60 |
| 15-Jan-24 | Hugo Fox | Website hosting | £11.99 |
| 22-Jan-24 | Staff Costs | Staff Costs Jan | £372.33 |
| 12-Feb-24 | ICO | Registration 24/25 | £35.00 |
| 14-Feb-24 | Defib Store | Defib pads | £134.40 |
| 20-Feb-24 | Castle Windows | Village Hall windows | £1,475.00 |
| 20-Feb-24 | A Councillor | Reimburse sandbags | £87.96 |
| 22-Feb-24 | Staff Costs | Staff Costs Feb | £371.58 |
| Total | | | £2,799.49 |